

Catering Assistant Required November 2026

Local Government Pay Scale 3 (Points 6-7)

Actual Starting Salary: £18,369.78 per annum*



We have a unique Opportunity for a Catering Assistant to join our team.

Due to promotion of our current post holder, we are recruiting for a Catering Assistant to work alongside our Catering Manager to shape and enhance our catering service.

Headteacher's Letter



The Hawthorns School

Headteacher: **Hayley Kersey**

Contact Address: The Hawthorns School, Thornhurst Road, Chelmsford, Essex, CM1 2XT

Telephone: 01245 207607 Email: admin@thehawthornsschool.com

Dear Candidate

Thank you for your interest in this post. The Hawthorns School opened its doors in January 2023, for autistic children. We are based in a beautiful brand new purpose-built school and are expanding our provision.

Due to the promotion of our current post holder, we have a vacancy for a **Catering Assistant** who will work alongside our Catering Manager to develop and shape the service, in collaboration with the current Leadership Team, Local Governance Group and the SEAX Trust Executive Team. The successful candidate must be open-minded, forward-thinking, have a hands-on attitude and willing to be flexible as the role evolves.

We are committed to developing pupil achievement through the aims of personal growth, participation and preparation for adulthood and our catering offer will ensure the pupils are provided with a nutritional, varied meal offer as well as opportunities for developing life and social communication skills in preparation for adulthood.

The Hawthorns School is one of a community of Special Schools, supported by the well-established and highly regarded **SEAX Trust**. The Trust respects and trusts each school to evolve its unique identity, whilst providing layers of support and networking at all professional levels. Together, in close partnership with Essex Local Authority, The Hawthorns School could not be in a better position to continue fulfilling its aims of **personal growth, participation and preparation**.

If you are someone who embraces a challenge, has a can-do attitude and a keen **sense of humour**, then we would like to hear from you.

We can offer you a career pathway, professional fulfilment, cross-trust collaboration, attention to wellbeing and a lot of fun.

Best wishes

Hayley Kersey

Headteacher, The Hawthorns School